

Introduction to ILM Qualifications with Creating Space For You (CIC)

What does ILM stand for?

Institute of Leadership and Management

What qualifications do Creating Space For You (CIC) offer?

We currently offer the following qualifications:

- ILM Level 3 Award in Coaching
- ILM Level 3 Certificate in Coaching
- ILM Level 5 Certificate in Coaching
- ILM Level 7 Certificate in Executive Coaching and Mentoring

What is the difference between the levels?

The Level 3 is an introductory coaching qualification for people who have good experience of their role, and may have some supervisory responsibilities. The Level 5 is a management level qualification for people who want to coach their staff and / or volunteers. Level 7 is an executive level qualification, which requires senior managers to coach senior staff or trustees that have responsibility for governance. Please get in touch to find out which qualification will be right for you.

What could I go on to do as a result?

People can progress from a Level 3 to a Level 5 and from a Level 5 to a Level 7, if they are going to be in a position to meet the assessment criteria. They may also go on to various study including Masters and higher level qualifications, including the Diploma in Coaching and Mentoring. Please get in touch for further details.

How long do the qualifications take to complete?

The qualifications often take between 6 and 9 months to complete, although they can be completed in as little as 3 months if they are undertaken on an intensive basis. However, 6 months gives you time to fully absorb the theory and reflect on the criteria, enabling you to write your assignments effectively. While ILM allow up to 2 years to complete the assignments, this is usually when there are special requirements. You can find out more about the stages involved in the Handbook. This includes submitting draft assignments, getting feedback, submitting final assignments and receiving your certificate. Get in touch to find out about your specific completion date.

How much do they cost?

Here is a breakdown of the costs:

- ILM Level 3 Award in Coaching - £600
- ILM Level 3 Certificate in Coaching - £800
- ILM Level 5 Certificate in Coaching - £1,400
- ILM Level 7 Certificate in Executive Coaching and Mentoring - £2,400

How do I pay?

You can pay yourself and claim the costs back from your organisation (if they are paying for you to complete the qualification – please check with them first). Alternatively, we can send an invoice to your organisation's finance department. You may need to get a purchase order number from your organisation in order for the finance department to process our invoice. Please investigate if this is the case before completing your registration form.

There are opportunities to pay on a monthly basis. Please get in touch to find out more.

When can I access the ILM membership area?

Once you or your organisation has paid for your qualification, we register you with ILM. We will then issue you with your ILM registration number. You can use this number to access 12 months free membership of ILM. You will gain access to the resources on the site which may help you with your assignments and a regular newsletter with interesting leadership articles.

What about unaccredited coaching courses?

We offer the following unaccredited courses:

- Introductory coaching course (no qualification) - £700
- Advanced coaching skills (no qualification) - £1,200
- Executive Coaching Course (no qualification) - £1,800

What is the next step?

We have an initial assessment for each qualification, to make sure you are signing up to the appropriate level. It will help you to get a better understanding of the requirements of the course, how much you already know, and what you will still need to learn in order to gain the qualification.

What if I have further questions?

There is a handbook that accompanies each qualification. This goes into more detail about the assessment criteria and the requirements for completing the qualification. You are welcome to request a copy to help you make an informed decision about your next step.

If you have any questions please contact Charlie Mitchell, ILM Co-ordinator, in the first instance: Charlie@creatingspace4u.net and 07870 498886